

How do I...?

...add a backdrop to Webster? (p. 52) To add a backdrop to Webster, choose Backdrop↓Add. Choose Browse in the window that opens and navigate to the image you'd like to use as a backdrop. To use the Backdrops that are included with the whiteboard, navigate to C:\Program Files\Webster\backdrops\TS 400. Choose the desired image in the folder. You will return to the Add Backdrop window. Choose Add to Selection to add the backdrop to the currently displayed screen or Add to all to add to all screenshots in the open Webster file.

...create a new Webster file? (p. 40) By default, Webster creates a new file whenever you open the application, unless the program Options have been changed on the General tab to Open the last file at startup. To create a new file while Webster is open, Choose File↑New.

...create a snapshot to save in a Webster file? (p. 36) Tap the Snapshot icon on the whiteboard icon strip or click the Snapshot button in the Annotation or Projection toolbars.

...write on the Touch-Sensitive Whiteboard? (p. 21) Choose the desired pen tool from the icon strip on the whiteboard or from the Annotation or Projection toolbars. Use your finger as a pen to draw on the board. You can choose the width of the pen on the Annotation or Projection toolbars.

...create a snapshot and erase all the writing I've added? (p. 36) Tap the Snapshot/Erase All icon on the whiteboard icon strip or click the Snapshot/Erase All button in the Annotation or Projection toolbars.

...view a snapshot saved in a Webster file? (p. 38) Click on the desired slide displayed in the Snapshot Pane on the left side of the screen. The desired image will appear in the Selection Pane.

...return to the current board in a Webster file? (p. 17) To return to the current board in a Webster file, click on the thumbnail image of the current board displayed in the Current Board pane at the bottom of the left side of the Webster window.

...save a Webster file? (p. 40) Choose File↑Save. Navigate to the folder in which you wish to save your Webster file and give it a name.

...open and edit a saved Webster file? (p. 40) Open the folder that contains your saved Webster file and double-click on it to open the file in Webster. Make any necessary changes and save the file using File↓Save.

...reorder snapshots in a Webster file? (p. 42) To reorder snapshots in a Webster file, click and drag them to the desired position in the Snapshot pane.

...close a Webster file? (p. 40) If the file has already been saved with any changes you've made, choose File↓Exit. If you haven't saved any changes you've made, Webster will prompt you to save the file first.

...erase the entire board? (p. 36) Click the Snapshot/Erase All button on the whiteboard icon strip or on the Projection or Annotation toolbars. This will take a snapshot of the board and add it to your current Webster document, then erase the

discussed in this Quick Reference Guide. The Webster Software User Guide can be downloaded at <http://www.polyvision.com/support/downloads-presentation.asp#guides>.

Implementation questions?

Integration questions?



Support